



# ODWHA HOUSE PLAY FORMAT

## 2017-2018 Regular Season

All house teams



1. The regular season will commence October 10<sup>th</sup> 2017
2. The regular season will run up to and include February 9<sup>th</sup> 2017.
3. Blackout dates for Thanksgiving, Christmas, and March Break holidays are as set out within the Ice Submission Guidelines posted on the league's website.
4. All House division teams will play a 20 game regular season - 10 home and 10 away games. All games will be 10-10-12 stop time (50 minutes). We would ask that a three-minute warm-up be strictly followed, and that the teams be ready to go on the ice as soon as the ice flooding is completed to ensure ice time is maximized. Teams are strongly encouraged to provide qualified, dedicated timekeepers and scorekeepers for their home games. There are no time-outs during league play. All House League teams will participate in the Play-Offs.
5. Typed labels are mandatory for game sheets. You may use the ITSportnet template. Labels must include only individuals on the official team roster (i.e. registered players and bench staff). Certification numbers for bench staff must be set out on the labels.
6. The home team is responsible for timekeeping and scorekeeping.
7. All regular season game scores are to be inputted into ITSportsnet within twenty-four (24) hours by the HOME team then confirmed by VISITING team.

### Game Sheets

- The Game Sheet is a LEGAL DOCUMENT for insurance purposes. Any falsification of data may make it invalid for insurance claims. It is important that the game sheets be completed correctly, legibly and accurately and forwarded to the proper person as quickly as possible. Failure to do so may result in a \$25 fine.
- It is the responsibility of the home team to provide a game sheet. The home team should have the game sheet completed and give it to the visiting coach at least fifteen minutes prior to the scheduled game time.
- All house and competitive players and team staff must sign the game sheet at ALL League games.
- All teams must use the OWSHA watermarked game sheet label for all League games. Failure to do so is a \$25 fine per game payable to the League.
- If any players on your team have different jersey numbers for home and away, or if a player is wearing a replacement jersey because hers is lost, misplaced or damaged, then please modify the appropriate numbers. In the event that a player's jersey number does not match the number on the game sheet, then the offending team shall be fined \$100. You DO NOT have to name your starting line-up. With the exception of goalie, player positions are not necessary.

- Ensure you have completed the top section of the game sheet including game number, the two team names and OWHA numbers, the arena, the Division and Category, curfew time or no curfew and the scheduled date and time. Failure to do so may result in a \$25 fine.
- If a game sheet is signed by an ineligible player, who does not play, then the offending team then they may be fined \$100.

### **Notification of Game Results**

- It is the responsibility of the HOME team to enter ALL game sheet data online within two days (48 hours) of the time of the game for regular season games, and within 1 day (24 hours) for playoff games. Data for both teams, including all codes, numbers and times must be entered. Failure to do so in the regular season may result in a fine of \$100 per day to the offending Association until the game sheet data is entered. A fine of \$100 for every 24 hours after game completion will be assessed to the offending Association failing to report online within the twenty-four (24) hour deadline in the playoffs. It is the responsibility of the visiting team to confirm the stats as input by the home team and work with them in correcting any discrepancies.

#### **Presidents will be notified by the convenor when their team will be fined.**

- It is the responsibility of the HOME team to retain all League game sheets. Game sheets must be held until July 31st of the season in which the game was played. Should the League request a copy of a game sheet, the Home team must email the game sheet within 1 day (24 hours) to the divisional convenor. Failure to email a game sheet within the time prescribed may result in a fine of \$100 per day until the game sheet is submitted. I

**NOTE:** It is important to note that in certain situations, the OWHA requires the on-ice game official to take the white copy of the game sheet. Please refer to the Code of Discipline.

8. The original (white) copy of each game sheet (and any affiliate forms) shall be legibly digitally captured and emailed to the convenor within twenty-four (24) hours of the game completion. The original (white) copy and any affiliate forms will then be kept on file by the HOME team and the visiting team is to also keep their copy in case ODWHA requests the originals be sent.
  - a. If the original game sheet has been retained by officials due to a suspension, the HOME team must legibly digitally capture their yellow copy of the game sheet and email it to the convenor within twenty-four (24) hours of the game completion. It is recommended that the HOME and VISITING team retain a copy of the game sheet for their records in case they are requested.
  - b. It is incumbent on each team to review the gamesheet after the game when the officials have distributed the copies, especially as it pertains to score recorded and penalties assessed to their respective team.

10. The team home team manager/statistician will enter the penalties and score in ITSportsnet and the visiting team needs to verify the for accuracy. If the game sheet and AP forms are not entered within the correct time frame, fines will be applied. The League does not keep an official record of goals and assists

#### 11. Affiliated Players:

- a. Affiliated Players (i.e. Call-up players) must be identified as “AP” on the game sheet.
- b. AP forms referred to as “Player Pickup Form” on the OWHA site can be found under Player Eligibility at the attached link: [http://www.owha.on.ca/forms\\_policies.asp](http://www.owha.on.ca/forms_policies.asp)
- c. AP forms MUST be completed (approved and signed) PRIOR to the game
- d. AP forms MUST be emailed to the statistician, along with the game sheet, within 24hours. The original AP form must accompany the game sheet if requested by ODWHA.
- e. A player can only be affiliated a total of five (5) times for league play.
- f. Note: If the player you are affiliating is not from a team playing in the ODWHA (e.g. non-ODWHA house league teams), permission must be obtained from the ODWHA Registrar. You must request permission from the ODWHA Registrar **and** a copy of the official OWHA roster of the affiliated player’s team must be sent by that player’s Association Registrar to the ODWHA Registrar at: [odwha-registrar@odwha.org](mailto:odwha-registrar@odwha.org).

Until the official OWHA roster has been received, permission will not be granted. A minimum of 24 hours’ notice, prior to the game is required or your request will not be approved (an exception can be made for goalies, if your team only has one). **Please contact your convenor if you have any questions about this process PRIOR to the request being made.**

**\*\* If permission has not been granted by the ODWHA Registrar, the player CANNOT play. If the player is on the bench or ice, or is on the game sheet, she will be considered ineligible. \*\***

12. Any player accumulating 36 minor penalty minutes will be required to miss the next league game immediately following the game in which they attained the 36 minute threshold. Penalty minute accumulation extends to Championship Day. While every effort will be made to warn the team when a player is nearing the penalty minute threshold, it is the team’s responsibility to monitor their players’ penalty minutes. Please review the Suspension Reporting document for specific reporting details.

13. The following are the scheduling priorities in order of importance, with 1 being the highest.

1. League scheduled games;
2. League Playoff Games;
3. Tournaments, playdowns and exhibition games.

14. Teams are to make every effort to play games as scheduled. Teams should make use of the ODWHA pickup rules if they find themselves short of players for a regularly scheduled game.

15. The absence of a coach or players is not a valid reason for requesting a reschedule.

**16. Rescheduling: Games will be considered for rescheduling only:**

1. Cancellation of a regular season, or playoff game by a team may be done without cancellation penalty up to one week (7 days) prior to the day a game is scheduled. Any cancelled game must be rescheduled as provided below. This does include the use of one of the three (3) allowable scheduled games.
2. Games cancelled must be rescheduled for a future date within seven (7) days of game cancellation. Any team that does not reschedule within the seven (7) day period may be assessed a \$100.00 disciplinary fine payable to the League. A rescheduled game is not considered to be locked into the schedule until the Division Convenor has been notified.
3. An additional \$500.00 fine, payable to the League, to any team who fails to show for a scheduled League game without just cause; cancels a scheduled League game within twenty-four (24) hours of its playing time without just cause; or refuses to reschedule a cancelled game. In addition, the Board shall have the right to suspend all or any member of the team staff of the offending team for up to one (1) year and to refuse the admission of teams from the offending association for the next season. Any costs of Officials for a game cancelled under these circumstances are the responsibility of the offending team.
4. A team that withdraws from the League shall be deemed to have cancelled all of its remaining scheduled games.
5. If a game must be cancelled because one or both teams cannot travel due to inclement weather or as a result of a public health notice (e.g. H1N1, loss of ice, power failure), the following policy is in effect:
  1. The team cancelling the game must DIRECTLY contact by PHONE, and speak to a designated team representative before this game is officially considered cancelled. Note: E-mail and voice messages will not be considered as proper notification
  2. Within four (4) hours of game time, both Teams must notify the Division Convenor and the Ref Assignor, via email, that the game has been cancelled.
  3. The cancelled game is to be rescheduled for a future date within seven (7) days.
  4. To be eligible for playoffs and any League awards, teams must play all their regular season games.
  5. Games cancelled because of bad weather conditions or as a result of a public health notice (e.g. H1N1) are not included in the three (3) allowed changes under Section 6.

16. Standings for the purposes of determining placement and seeding for the playoff schedule will be as of the end of divisional play on February 4th, 2018 unless permission has been given by the league to play a regular season game after this date.
17. All regular season game scores are to be inputted into ITSportnet by midnight, February 9<sup>th</sup> 2018.
19. Teams will not be permitted to participate in playoffs if there are outstanding rescheduling fees or fines as of their last regular season game.
20. If teams are tied at the end of the Regular Season or in Playoffs the following criteria will be followed:
  1. Most wins in regular season or playoff series against all opponents.
  2. Record against other tied team in regular season. (Disregard if more than two teams tied)
  3. Goals for divided by (Goals For + Goals Against).
  4. Fewest penalty minutes accumulated in regular season or playoff series against all opponents
  5. Fewest goals allowed in regular season or playoff series against all opponents
  6. Fewest penalty minutes accumulated in regular season or playoff series against all opponents
  7. Flip of coin by a neutral party agreed to by the League Convenor.  
NB: In case of more than two teams, tie-breakers will follow the numerical order until all ties are broken.
21. The League has a zero tolerance policy with respect to unacceptable behaviour by parents and spectators at games. It is the responsibility of the coaches, managers and associations to monitor the behaviour of their fans (parents, family members, or friends). Should a game be stopped or delayed by an official or an ODWHA representative as a result of abusive or inappropriate behaviour by a spectator, the team with whom the spectator is associated will be subject to disciplinary action as deemed appropriate by the ODWHA Executive. Teams and/or associations are encouraged to bring awareness and attention of the Code of Conduct to their parents and members.

On behalf of the ODWHA Executive and volunteers, have a great hockey season.