



## ICE SCHEDULING GUIDELINES 2017-2018 REGULAR SEASON



Many changes are occurring this year within the ODWHA, please read carefully. **The Association Ice Director/Scheduler is asked to provide a separate Excel worksheet (template provided) to each team they are fielding. This worksheet should have a minimum of 13 ice times and follow the guidelines below. The ODWHA will NOT require you to send these individual worksheets; instead ODWHA will require your ice scheduler to be present or a representative who has the master copy of all association ice times to cross-reference as needed.**

The Regular Season Schedule will be completed on the listed scheduling day from the attached document it can also be found on the website.

### Key dates

DATE	EVENT
August 17th at 7pm      PC meeting	Walter Baker room 202
August 22/17 Walter Baker Food Court 7-10pm	ODWHA - Scheduling Meeting, for Tier 1 Bantam AA Midget AA (schedulers do not need to attend)
August 31/ 17	ITR Locked (Category changes and/or deletion of teams are possible but they will have to be sent to registrar directly ) <b>For competitive last day of changes Sept 7th</b> <b>For house it will be the Sept 29th</b>
Sep 9/17 Walter Baker Hall A & B 9am – 5pm	ODWHA - Scheduling Meeting for all Competitive Scheduling Day Timetable TBD, each scheduling group will have a 2 hour slot
Sep 15/17	Season start Tier 1 Bantam AA Midget AA
Sep 23/17	Season start for rest of Competitive
Oct 1 /17 Jim Durrell Ellwood Hall 9am – 5pm	ODWHA - Scheduling Meeting for all House League Scheduling Day Timetable TBD. each scheduling group will have a 2 hour slot
Oct 10/17	House League Season Start
Feb 4/18	Regular Season ends for competitive
Feb 8 <sup>th</sup> /18	Playoffs start for competitive
Feb 9th/18	Regular Season ends for House League
Feb 15th/18	Playoffs start for House League
March 9 <sup>th</sup> 2018	Playoffs Finish
March 25 2018	Championship Day Ray Friel Gloucester



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### Important to be ready at the time/date as

- **Any team failing to attend the Scheduling Day Meeting may result in the team not being eligible to play in the League.**
- ALL games MUST be scheduled before leaving the Scheduling Meeting. Games are not allowed to be scheduled beyond the completion date for the regular season.
- After the scheduling day you need to give your ice scheduler your dates so they can look at the whole schedule and if required make some slight time/ice adjustments before you input your home games into ITSportsNet
- Teams shall have three (3) days after the Scheduling Meeting within which to enter their home schedule into the ITSportsNet on-line system. Failure to enter the entire home game schedule within the three (3) days may result in a \$200 fine.
- If you do have a change you will need to notify the other team (not the ODWHA) and get agreement (note this is why you need to get contact info at the meeting).
- You can make as many changes as you need to BEFORE the schedule is finalized in ITSportsNet. After that time, you are allowed 3 changes before your team is FINED \$100 PER CHANGE.

### **A excel spreadsheet copy of all association ice must be available to your teams at the scheduling meeting**

All Ice Submissions provided to your teams must meet the guidelines detailed below

When providing ice for your teams, we ask the ice scheduler to keep the following in mind: **All games are 60 minute slots, with the exception of Midget Tier 1 and Tier 1A Tier 2 (new this yr) and Bantam Tier 1 and Tier 1A, which are 90 minute slots.**

All teams play 10 home games

A minimum of 13 sheets of ice should be provided for each team to provide some flexibility in building a balanced schedule. *Finally please ensure you have your ice schedulers contact number if they are not present on scheduling meeting dates should it be necessary for you to contact them.*

A mix of weeknight and weekend ice should be provided for teams in order to free up weekends in recognition of the high number of tournaments teams participate in. Twelve to thirteen games should be scheduled before the Christmas break.

Please endeavor to provide ice such that adjacent levels play back to back games on the same night at the same arena. Example, Midget A followed by Midget AA, or Pee wee B followed by Pee wee BB.

Ice schedulers should be provided with the blackout list so they can assign ice properly.



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All Regular Season games must be completed by February 4<sup>th</sup>, 2018 for competitive, and February 9<sup>th</sup> for house.

**Blackout Dates:**

October 7 – 9 <sup>th</sup> 2017 inclusive	Thanksgiving blackout
Dec 23 <sup>rd</sup> 2017 – Jan 3 <sup>rd</sup> inclusive	Christmas blackout
March 10 <sup>th</sup> 2018 – March 18 2018 inclusive	March Break
Sunday March 9 <sup>th</sup> 2018	End of playoffs
Sunday March 25 <sup>th</sup> 2018	Championship day All Day <b>RAY FRIEL Gloucester</b>

**Starting Games Times**

Division	Earliest Start Time	Latest Start Time
Novice	6:30 pm weeknights 8:00 am weekends	7:00 pm
Atom		7:00 pm
Peewee		8:00 pm
Bantam		9:00 pm
Midget		9:30 pm
Intermediate		9:30 pm

Of note, games can start weekdays at 6:00pm but should not be in the 13 ice times provided to the teams for scheduling.....they can be additional to the 13 to provide more flexibility for Novice, Atom and PeeWee teams and can be used; **if both teams agree.**

A variety of ice times must be provided at the scheduling meeting; for example, an association cannot only offer 6:30pm start times for games. If games cannot be agreed upon between teams, the earliest the League would expect a game to start would be 6:30pm. Teams should bring a variety of ice times to accommodate teams travelling from a further distance.

Thank you and best of luck in the upcoming season.

**ODWHA Executive**